REQUEST FOR PROPOSALS

TO SUPPLY HIDALGO COUNTY with sealed proposals on RFP-2020-180-06-24-YZV-“Online Enrollment & Benefit Administration System”.

Proposal Packets may be obtained by calling the Hidalgo County Purchasing Department at (956) 318-2626, requested via email to: yolanda.velasquez@co.hidalgo.tx.us, or may be picked up at the Hidalgo County Purchasing Department, with a Physical location of: 2802 So. Business Hwy 281, (Southeast Corner of Canton & Business Highway 281) Administration Building, Edinburg, Texas, 78539.

UPON SUBMITTING SEALED PROPOSAL, proposers are required to properly identify (handwritten, typed or printed) sealed envelope and/or packet as follows: Proposer’s name and address on the upper left hand corner of the sealed envelope and/or package and Proposal No.: -2020-180-06-24-YZV- “Online Enrollment & Benefit Administration System” on the lower left hand corner of sealed envelope/and or packet. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO: RFP No.: 2020-180-06-24-YZV- “ONLINE ENROLLMENT & BENEFIT ADMINISTRATION SYSTEM”

The sealed proposal must contain one (1) original, one (1) copies and two (2) USB’s of the proposal in pdf format and must be clearly identified and addressed for delivery to:

HIDALGO COUNTY ADMINISTRATION BUILDING/PURCHASING DEPT.
ATTN: MARTHA L. SALAZAR, CPPB, Purchasing Agent
2802 S. Hwy. Business 281
Edinburg, Texas 78539

SEALED PROPOSALS will be accepted until 9:30 a.m. on Wednesday, June 24, 2020 at which time they will be opened in the Hidalgo County Purchasing Department Conference Room at Physical Location: 2802 S. Business Hwy 281, Hidalgo County Administration Building, Edinburg, Texas. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY PROPOSAL RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.

HIDALGO COUNTY reserves the right to refuse and reject any/all proposals and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to the County.

BY ORDER OF THE COMMISSIONER’S COURT OF HIDALGO COUNTY, TEXAS, on this the 02nd day of June 2020.

MARTHA L. SALAZAR, CPPB
HIDALGO COUNTY PURCHASING AGENT

REPORT ROAD HAZARDS @ 1-866-HCR-SAFE OR 1-866-427-7233