Request for Qualifications for
Union Water Supply Corporation – Wastewater
Improvements Projects

The Water Supply is requesting Statement of Qualification (SOQ) from experienced Professional Engineering firms for the following services:

1. Engineering Firms for Wastewater/Water Design, Inspection, and Construction Phase Services
This work is for wastewater, lift station, force main treatment, and related appurtenances thereof. Construction is expected to include any utility adjustments necessary for completion of the noted improvement.

Each SOQ must address the following issues:

1. Firm name, including the address of all firm offices, identifying in which office the work will be performed.
2. Name, position, phone and fax numbers of contact person.
3. Names of principals in the firm; years firm has been in business.
4. Project approach and understanding.
5. Number of staff by discipline in the office that will be working on the project, copies of their resumes and appointed project manager for proposed project.
6. Project Team and location of office.
7. List a maximum of five municipal projects related to similar to the services requested, with dates, final construction cost and names, addresses and phone numbers of representatives of these municipal projects who can be contacted as reference.
8. Current workload of the staff that would be responsible for the project.
9. Names, disciplines and resumes of responsible staff and sub-consultants (if any) proposed for the project.
10. DBE / MBE / WBE and Affirmative Action status of firm and sub-consultants.
11. Listing of all pending litigation against or involving the firm of its agents or employees with respect of any work performed.
12. Amount of professional liability insurance coverage carried by the firm. A minimum policy in the amount of $1 Million for professional errors and omissions will be required as well as all required insurance for workers compensation and general liability with a minimum $500,000 occurrence for each event. Applicant will include a current Accord form Insurance firm identifying the limits required and a current/valid accord.
13. Any other items, which the consultant deems necessary.

Response to the RFQ must be addressed to JORGE BAZAN, Administrative Assistant and received at the Union Water Supply Corporation Offices, 5992 FM 1430, Rio Grande City, Texas 78582, 09/25/2020 11:00 AM that day for consideration. Six (6) complete sets consisting of one original and five (5) copies, and one CD labeled accordingly of the response must be submitted no later than this day and time in a sealed envelope indicating that its content are Statement of Qualifications for “Union Water Supply Corporation Sewer Improvements Projects 2020 – Request for Qualifications for Professional Services”.

Any informational question for this statement or project may be directed to Jorge Bazan, Union Water Supply Manager, by calling (956) 487-3744, by email at unionwatersupply@yahoo.com.